

A

Written exam on premises

The purpose

The exam form is intended to cover **shorter exams** where the students are asked to work on a (set of) question(s) for a **few hours**

Variations

A11: Open Book Exam
A22: With Restrictions

Students will work on their **own laptop** and upload the answer at the end of the exam.

Students are **allowed to choose** to use **pen and paper** instead.

Specify in the course base:

- Length of exam
- What restrictions are enforced (A22)

Course Base example:

A22 Written exam on premises with restrictions.

The duration of the exam: 4 hours

The student can use his/her own notes but no textbooks

Software xxx is allowed as well as word processor

A22 - With Restrictions:

All restrictions has to be specified e.g.

- use of software
- use of books
- use of internet

It is the **responsibility of the course manager** to make sure this is possible!

B

Oral exams

The purpose

The exam form is intended to cover an exam where the student is called in for an oral exam.

Often the topic of the exam is decided by draw of a question; often those questions are given beforehand.

Variations

B1I Oral exam
with time for preparation. In house.

B1H Oral exam
with time for preparation. Home

B1GI Oral exam in group with time for preparation. In house.

B1GH Oral exam in group with time for preparation. Home

B22 Oral exam with no time for preparation.

B2G Oral exam in group, with no time for preparation.

Specify in the course base:

- Time for preparation.
- Length of exam
- A system for drawing questions (if draw is used)

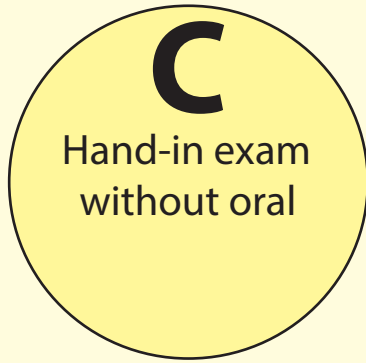
Course Base example:

B1I Oral exam with time for preparation. In house

The duration of the exam: 30 minutes incl. assessment and feedback

Preparation time is: 30 minutes

Typical lengths are 20 or 30 minutes



Hand-in exam
without oral

Variations

C Hand-in exam

CG Hand-in exam for groups

The purpose

- Take-home exams where the student is given typically between 24 and 48 hours to solve an exam question.
- Exams where the question to be solved is basically given at the beginning of the semester in a broad formulation.

Specify in the course base:

- When the question is stated
- Date and time for the exam (specified in the Study Calendar)
- Grading foundation (CG Hand-in exam for groups)

Because there is no oral presentation, in group exams a **grading foundation must be stated** in order to ensure **individual grading**.

Course Base example:

C Hand-in exam

The student has 24 hours to write the assignment.

*Question will be given the xx.xx
Hand-in deadline is xx.xx*

D11

Hand-in
with oral exam

The purpose

D11 is particularly well suited for project exams for groups, or where the hand-in includes both a report and additional artifacts in other media

Variations

D11 Hand-in with following oral exam based on the hand-in.
The student will be tested in the report/hand-in only

Groups

D1G **Shared responsibility** for the report.

Group hand in: Shared vs. Individual Responsibility

Because a report is supplemented with an oral exam, it is possible to let student groups take shared responsibility for the report. In most situations it is recommended to use this option.

However there might be situations where students from **different programs** work together on projects, or situations where there is a need to allow students to focus on **different learning goals**.

In such situations the each group member have an **individually responsibility** for specified parts of the report and a shared responsibility for non.specified parts.

Typically the introduction, the methods/theory and the conclusion would be shared responsibility.

If a group wants to use this option it has to be agreed with the teacher and it has to be marked on the front of the report.

Specify in the course base:

- Date and time for hand-in (specified in the Study Calendar)
- Length of exam

Typical length is 20 or 30 minutes

Example:

D11 Hand-in with following oral exam based on the hand-in.

Hand- in date will be xx.xx

The duration of the exam: 20 minutes per student incl. assessment and feedback

D22

Hand-in
with oral exam

The purpose

D22 is for situations where learning activities are lecture based supplemented with project work.

Variations

D22 Hand-in with following oral exam supplemented by the hand-in.

Groups

D2G **Shared responsibility** for the report.

Group hand in: Shared vs. Individual Responsibility

Because a report is supplemented with an oral exam, it is possible to let student groups take shared responsibility for the report. In most situations it is recommended to use this option.

However there might be situations where students from **different programs** work together on projects, or situations where there is a need to allow students to focus on **different learning goals**.

In such situations the each group member have an **individually responsibility** for specified parts of the report and a shared responsibility for non.specified parts.

Typically the introduction, the methods/theory and the conclusion would be shared responsibility.

If a group wants to use this option it has to be agreed with the teacher and it has to be marked on the front of the report.

Specify in the course base:

- Date and time for hand-in (specified in the Study Calendar)
- Length of exam

Typical length is 20 or 30 minutes

Example:

D2G Hand-in for groups with following oral exam supplemented by the hand-in. Shared responsibility for the report.

Hand- in date will be xx.xx

The duration of the exam: 20 minutes per student incl. assessment and feedback